



Usage Rules for Places to Study during Corona Restrictions

Valid until further notice from September 14, 2020

Usage Rules for Places to Study in UZH Libraries

1. Bookable places to study **can only be used with a confirmed reservation** via the reservation system provided by the UZH libraries. The confirmation email must be presented electronically or printed out on request.
2. The following **rules** apply to reservations in UZH libraries:
 - reservations can be made max. 7 days in advance
 - max. 10 hours per person and day
 - max. 3 time slots per person and day
3. Start of the reservation is always on the hour. A reservation can be made at least 15 minutes before the start time. Changes and cancellations of reservations are possible up to 15 minutes before the start of the reservation.
4. The reserved place to study is only considered occupied after **check-in** in the reservation system. Check-in is possible 15 minutes before the start of the reservation. If check-in is not made within 15 minutes after the start of the reservation, the place to study will be released automatically.

If the library is finally left before the end of the booking period, the place to study must be released by **checking out** of the reservation system
5. If the **usage rules are violated**, the UZH libraries reserve the right to block the person concerned in the reservation system for a period of 7 days.

A specific violation of the usage rules occurs when a reserved place to study is not occupied.
6. The present usage rules for the places to study during the corona restrictions supplement the Rules & Regulations of the respective library.